

Alvin Lee

Email: alvinkl@bioncamigo.com

OBJECTIVE: A web development position with ongoing challenges

SKILLS SUMMARY

- Excellent communication and interpersonal skills
- Ability to work effectively alone or as part of a team
- Extremely motivated
- Passion for learning

EDUCATION

Emily Carr University of Art & Design, Vancouver, B.C.

2D Design Certificate, November 2008 - August 2010

The University of British Columbia, Vancouver, B.C.

Internet Professional Certificate, September 2003 - June 2004

- Specialization in web development
- Application Software: Flash MX 2004 , ColdFusion MX, Dreamweaver MX, MS Word, MS Access, MS Excel, Powerpoint
- Image Editing Software: Photoshop, ImageReady
- HTML, XHTML, XML, CSS, Javascript, SQL, Flash actionscript
- Usability and Interface Design, Web Project Management, Internet Audio/ Video Applications with Flash

The University of British Columbia, Vancouver, B.C.

Bachelor of Science in General Biology, September 1992 – October 1997, September 2000 – August 2001

EXPERIENCE

President, January 2013 - present

WC Race Series Society, Vancouver, B.C.

www.wcraceseries.com

Responsible for:

- Ensuring WCRSS activities comply with Society Act and WCRSS bylaws
- Maintaining relationship with BC Wheelchair Sports Association
- Leading the board meetings
- Communication with members
- Planning End of the Year Fundraiser & Awards Banquet Presentation
- Updating website content and social media content on Facebook page.

Vice – President, January 2010 - January 2013

Member At Large, January 2007 - 2009

WC Race Series Society, Vancouver, B.C.

Freelance Web Developer, July 2004 - present

www.bioncamigo.com

Responsible for:

- Creating websites for clients
- Identifying client needs for websites
- Front end web development

Email Designer, October 2005 - July 2010

American Marketing Association of British Columbia Chapter, Vancouver, B.C.

Responsible for:

- Built newsletter email designs with HTML for their monthly events.

Assistant Director, Awards, Information and Marketing, October 2002 - April 2003

U.B.C. Legacy Games Sports and Recreation Program, Vancouver, B.C.

Responsible for:

- Promoted and recognized individuals and teams in the UBC Intramural Sports Program. Included designing award banners, as well as tracking and presenting statistical information.
- As part of a team, organized the year-end awards ceremony in recognition of participant winners
- Managed and motivated the Unit Sport Rep network. Included monthly meetings, presentation of awards, listening to and addressing concerns, and providing information about upcoming events.

Operations Center Supervisor, Student Recreation Center, September 1996 - October 1997

U.B.C. Athletic and Sport Services, Vancouver, B.C.

Responsible for:

- Relayed information to customers about programs
- Maintained positive customer relations
- Cash handling and selling of merchandise

Assistant Director and New Markets Coordinator, Campus Networking Department, October 1995 - April 1997

U.B.C. Intramural Sports and Recreation, Vancouver, B.C.

Responsible for:

- Made initial contact with new markets and establishing their involvement with the Intramural Sports Program
- Worked with sport reps to organize teams, promote participation among the student population, and assess participant satisfaction.

Volunteer, Royal Columbian Hospital, New Westminster, B.C., August 1992, May 1993 - June 1993

Responsible for:

- Interacted one-on-one with acute care and long-term care patients in leisure and self-care activities.
- Assisted in the implementation of social and recreation programs.

CONFERENCES

The Canadian Sport Institute Athlete Advance 2014, 2015

Attendee

- Interactive workshops and seminars

Style & Class Conference 2014

Attendee

- Conference with various topics for web designers and developers

InterLink Conference 2013

Attendee

- Topics relating to web design, code and content

Web Directions North 2007 & 2008

Attendee

- Web design presentations and workshops

U.B.C. Student Leadership Conference 2003

Participant

ADDITIONAL COURSES

Flash CS3:Actionscript 3.0

New Toronto Group, August 2007

- Three day training course on programming with Actionscript 3.0

Flash 8:Video Development New

Toronto Group, May 2006

- Three day training course on building and delivering video solutions with Flash 8.

INTERESTS

- Wheelchair Racing (WC Race Series Most Improved Athlete Road Award 2009, 2011 & 2015)
- Swimming
- Cross Country Sit Skiing