

Alvin Lee

Email: alvinkl@bioncamigo.com

OBJECTIVE: A web development position with ongoing challenges

SKILLS SUMMARY

- Excellent communication and interpersonal skills
- Ability to work effectively alone or as part of a team
- Extremely motivated
- Passion for learning

EDUCATION

The University of British Columbia, Vancouver, B.C.

Internet Professional Certificate, September 2003 – June 2004

- Specialization in web development
- Application Software: Flash MX 2004 , ColdFusion MX, Dreamweaver MX, MS Word, MS Access, MS Excel, Powerpoint
- Image Editing Software: Photoshop, ImageReady
- HTML, XHTML, XML, CSS, Javascript, SQL, Flash actionscript
- Usability and Interface Design, Web Project Management, Internet Audio/ Video Applications with Flash

The University of British Columbia, Vancouver, B.C.

Bachelor of Science in General Biology, September 1992 – October 1997, September 2000 – August 2001

UBC Student Leadership Conference 2003

Participant, January 2003

ADDITIONAL COURSES

Flash CS3:Actionscript 3.0

New Toronto Group, August 2007

- Three day training course on programming with Actionscript 3.0

Flash 8:Video Development

New Toronto Group, May 2006

- Three day training course on building and delivering video solutions with Flash 8.

EXPERIENCE

Freelance Web Developer, July 2004 – present

www.bioncamigo.com

Email Designer, October 2005 – present

American Marketing Association of British Columbia Chapter, Vancouver, B.C.

Responsible for:

- Building newsletter email designs with HTML for their monthly events.

Assistant Director, Awards, Information and Marketing, October 2002 – April 2003

UBC Legacy Games Sports and Recreation Program, Vancouver, B.C.

Responsible for:

- Promoting and recognizing individuals and teams in the UBC Intramural Sports Program. Included designing award banners, as well as tracking and presenting statistical information.
- As part of a team, organizing the year-end awards ceremony in recognition of participant winners
- Managing and motivating the Unit Sport Rep network. Included monthly meetings, presentation of awards, listening to and addressing concerns, and providing information about upcoming events.

Operations Center Supervisor, Student Recreation Center, September 1996 – October 1997

U.B.C. Athletic and Sport Services, Vancouver, B.C.

Responsible for:

- Relaying information to customers about programs
- Maintaining positive customer relations
- Cash handling and selling of merchandise

Assistant Director and New Markets Coordinator, Campus Networking Department, October 1995 – April 1997

U.B.C. Intramural Sports and Recreation, Vancouver, B.C.

Responsible for:

- Making initial contact with new markets and establishing their involvement with the Intramural Sports Program
- Working with sport reps to organize teams, promote participation among the student population, and assess participant satisfaction.

Volunteer, Royal Columbian Hospital, New Westminster, B.C., August 1992, May 1993 – June 1993

Responsible for:

- Interacting one-on-one with acute care and long-term care patients in leisure and selfcare activities.
- Assisting in the implementation of social and recreation programs.